


Title: Scientific Authorship Guidelines	<input checked="" type="checkbox"/> Policy	<input type="checkbox"/> Procedure	<input type="checkbox"/> SOP
Category: General Dept/Prog/Service: Clinical Research Services	Distribution: Organization Wide		
Approved: Vice President, Research Signature: 	Approval Date:	Jun. 7, 2016	
	Reviewed/Revised Date:		
	Next Review Date:	Jun. 7, 2019	

CROSS REFERENCES: (ADMIN-13) "Research Oversight"

1. PURPOSE

Authorship is an explicit way of assigning responsibility and giving credit for intellectual work. The two are linked. Authorship practices should be judged by how honestly they reflect actual contributions to the final product. Authorship is important to the reputation, academic promotion, and grant support of the individuals involved as well as to the strength and reputation of their institution.

The benefits of authorship are accompanied by a number of responsibilities for the proper planning, conducting, analysis, and reporting of research.

2. POLICY STATEMENT

This policy provides an educational resource describing the essential considerations and requirements in responsible authorship and publication at Thunder Bay Regional Research Institute (The Research Institute)/Thunder Bay Regional Health Sciences Centre (The Hospital).

3. DEFINITIONS

Co-author - A contributor to the development of an information product who, by consenting to the Senior (or Lead) Author to authorship, acknowledges having read the product and is responsible for appropriate portions of the product including integrity.

First Author - Individual who makes substantial contributions to the conception, design, or acquisition of data or analysis and interpretation of data. Also has responsibility for drafting the product.

Ghost Author - Ghost authorship exists when someone has made substantial contributions to writing a manuscript but has not been included as an author.

Gift Authorship - Such authorship is bestowed to an individual who has not contributed to the work and arises from a sense of obligation, tribute or dependence, within the context of an anticipated benefit.

Guest Authorship - Honorary, courtesy, or prestige authorship is defined as authorship granted out of appreciation or respect for an individual or in the belief that expert standing of the guest will increase the likelihood of publication, credibility or status of the work.

Plagiarism - The act of claiming or appearing to claim credit for passages, ideas, or quotations from someone else's work, whether that work was published in print or in electronic media or unpublished.

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that is based primarily on the student's own dissertation/thesis, according to the commonly accepted practice in the field.

- 4.4 If conflict is unavoidable, disputes will be mediated by an appropriate supervisor as identified in Policy Admin-13 "Research Oversight". A committee will be established by the mediator if necessary.

5. REFERENCES and RELATED STATEMENTS of POLICY and PROCEDURE

The above policy is based on that of Lakehead University, recognizing that The Research Institute and The Hospital staff are largely cross-appointed to Lakehead University. The Research Institute/The Hospital will continue to adhere to the spirit of the Lakehead policy as it undergoes updates.

Related Policies:

The Hospital Policy Admin-13 "Research Oversight"

<https://www.lakeheadu.ca/faculty-and-staff/policies/research/ethical-conduct-of-research-guidelines-and-policy-for-the-and-procedures-for-investigating-misconduct>

http://www.nosm.ca/uploadedFiles/About_Us/Overview/COI%20with%20Commercial%20Entities%20November%2029%202013%20Board%20Approved%20FULL%20DOCUMENT.pdf

<http://www.rcr.ethics.gc.ca/eng/policy-politique/framework-cadre/>

<https://wustl.edu/about/compliance-policies/intellectual-property-research-policies/scientific-scholarly-authorship/>

Further guidance on the general conduct, reporting, editing and publication of scholarly works in medical journals (Updated December 2013) can be obtained at www.icmje.org.