



Thunder Bay Regional  
Health Research  
Institute

**Translational  
Research Office**  
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The Thunder Bay Regional Health Research Institute (TBRHRI) - an independent, not-for-profit corporation - is the research arm of the Thunder Bay Regional Health Sciences Centre (TBRHSC). Our scientists and staff work closely with clinicians, medical professionals, and academic and industry partners to improve health care through excellence in patient-centered research.

We are currently seeking the ideal candidate for the following position:

**Clinical Research Services Development Coordinator (1 year contract, 1.0FTE)**

Reporting to the Manager of the Clinical Research Services Department (CRSD), the Clinical Research Services Development Coordinator (CRSDC) performs multiple functions in a complex and dynamic work environment. This position will help organize and deliver support services offered by the CRSD to researchers within the hospital. The incumbent will work closely with research teams, other members of the CRSD, and other relevant stakeholders to help develop, obtain funding for, and plan clinical research projects aligned with TBRHSC's research mandate. They will provide direct supervision to staff hired to implement clinical research projects. This person will also be required to apply their analytical skills, medical and scientific writing expertise to help prepare study-related documents, and to manage a portfolio of ongoing clinical research projects.

The ideal candidate will pose excellent interpersonal skills, advanced written and verbal communication, pro-active problem-solving abilities, and a well-demonstrated ability to work with others as part of an interdisciplinary team. Exceptional attention to detail, an advanced ability to organize information, and ability to multi-task/prioritize in a busy environment is necessary. A level of education, training, and experience equivalent to a Master's degree in health research, healthcare, clinical research discipline, or equivalent experience is required.

To be considered for this position, please send your resume with a cover letter to:

Tanya Niederer, HR Coordinator  
Thunder Bay Regional Health Research Institute  
980 Oliver Road  
Thunder Bay, Ontario P7B 6V4  
Email: [niederet@tbh.net](mailto:niederet@tbh.net)

Deadline for applications: April 30, 2019

We thank all candidates for their interest; however, only those selected for an interview will be contacted. We are an equal opportunity employer.