



Thunder Bay Regional
Health Research
Institute

**Translational
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Research Office**
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The Thunder Bay Regional Health Research Institute (TBRHRI) - an independent, not-for-profit corporation - is the research arm of the Thunder Bay Regional Health Sciences Centre. Our scientists work closely with clinicians, medical professionals, and academic and industry partners to improve health care through excellence in patient-centered research. Research is advanced through discovery and development of new imaging-based technologies that are brought to patients through clinical trials. With successful trial validation, discoveries proceed to commercialization for the benefit of patients everywhere.

We are currently seeking a qualified candidate for the following position:

Research Ethics & Authorization Coordinator (1 year contract)

Reporting to the Manager of the Clinical Research Services Department (CRSD), the Research Ethics & Authorization Coordinator is responsible for the supervision, assignment, and coordination of the day-to-day activity of the Research Ethics & Authorization Office. The Coordinator works closely with researchers and stakeholders to ensure the timely review and processing of research ethics and authorization submissions.

The ideal candidate will possess excellent interpersonal skills, advanced written and verbal communication, with pro-active problem solving abilities, and a well demonstrated ability to work with others as part of an interdisciplinary team. Exceptional attention to detail and an advanced ability to organize information and multi-task/prioritize in a busy environment is necessary. A level of education, training, and experience equivalent to a Master's degree in a health research, healthcare, or a clinical research discipline or equivalent experience is required, along with working knowledge of Health Canada Food and Drug Regulations, ICH GCP, and TCPS2.

To be considered for this position, please send your resume with a cover letter to:

Tanya Niederer, Human Resources Coordinator
Thunder Bay Regional Health Research Institute
980 Oliver Road
Thunder Bay, Ontario P7B 6V4
Email: niederet@tbh.net

Deadline for applications: May 31, 2019

We thank all candidates for their interest; however, only those selected for an interview will be contacted. We are an equal opportunity employer.